

Office of English Language Acquisition Services



Continuous Improvement Plans

- **Must be completed before the Title III Grant can be approved**

Title III Plan for LEA Improvement

- **Based on AMAO determination**



Office of English Language Acquisition Services

Continuous Improvement Plans

Continuous Improvement Plan (Title III Plan)

- Each eligible entity desiring a subgrant from the State educational agency (SEA) under section 3114 shall submit a plan to the SEA at such time, in such manner, and containing such information as the SEA may require.

Section 3116(a)

Title III Plan

- Prior to an LEA's Title III grant being approved, a Title III plan must be submitted to the Arizona Local Education Agency Tracker (ALEAT)
- The plan will consist of strategies and action steps, tagged with the Title III tag, that describes how the LEA will use Title III funds to meet all Annual Measurable Achievement Objectives (AMAOs)

AMAOs

Per NCLB, LEAs are evaluated on three measures regarding English language learners:

- ?%* Making Progress on AZELLA
- ?%* Reclassification Rate
- Meeting Target AMOs in Reading and Math

*Note: At this time, we are waiting for target rate from USDOE.

Title III Plan Requirements

- **High-quality Professional Development (required)**
 - Identify instructional focus
 - Only for teachers and HQ Paraprofessionals working with ELLs
 - Who will be providing the training (job titles only, i.e. ELL Coach, ELL Coordinator or Consultant – no specific names please!)
- **Personnel being paid with Title III funds (optional)**
 - Description of Duties
- **Capital (optional)**

Identify the items and describe how they will be utilized with only English language learners to increase language acquisition or academic achievement



Strategy/Action Step Placement

Strategies and action steps may be placed under any of the below-mentioned standards:

Continuous Improvement

LEA Leadership

Curriculum and Instruction Systems

Supplemental Supports and Interventions

Data, Assessment, and Evaluation

Stakeholder Relations


Strategy/Action Step Revisions

- Make sure that you update the status of the start and end dates
- If the Action Step from last year is not applicable this year, suspend the Action Step instead of deleting it.
- **Ensure action steps are tagged with the Title III tag**
 - ✓ Only use Title III tags when using Title III funds
 - ✓ Professional Development, capital, or personnel

Access to ALEAT

- Must have Common Logon Access
- Assign yourself as a Submitter
- Add Strategy
- Add Action Steps
- Tag Action Steps with Title III Tags

Title III Plans (ALEAT)


**Arizona LEA Tracker (ALEAT)**




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 **LEA OVERVIEW** 3
Sample LEA - Technical Assistance

 Instruments (15)  Continuous Improvement Plan Goals (7)  Schools (7)

1 to 15 of 15 items

Name	Status	Items not in Compliance	Due Date
13-14 Curricular Alignment Form - Governing Board	In Progress	0	10/15/2013
13-14 Curricular Alignment Form - Principal	In Progress	0	02/04/2014
13-14 Curricular Alignment Form - Superintendent	In Progress	0	10/15/2013
2013-14 Cycle 1	In Progress	0	12/01/2013
2013-14 Cycle 2	In Progress	0	12/01/2013
2013-14 Cycle 3	In Progress	0	12/01/2013
2013-14 Cycle 4	In Progress	0	12/01/2013
2013-14 Cycle 5	In Progress	0	12/01/2013
2013-14 Cycle 6	In Progress	0	12/01/2013
2013-14 Cycle 6 ELL	In Progress	0	12/01/2013
First School Improvement Data Summary Report	In Progress	0	10/01/2013
Race to the Top Scope of Work - Year 3	In Progress	0	07/26/2013
School Improvement Self-Readiness Assessment	In Progress	0	11/01/2013
Second School Improvement Data Summary Report	In Progress	0	02/01/2014
Third School Improvement Data Summary Report	In Progress	0	06/01/2014


1 to 15 of 15 items

LEA INFORMATION
LEA Type Title I
Title III Funds: Yes

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Title III Plans (ALEAT)

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70224000

[Instruments \(7\)](#) [Continuous Improvement Plan Goals \(6\)](#) [Schools \(2\)](#)

[Go To Plan Overview](#)

Action Steps: 2



Status:
Completed (2) Not Begun (0)
In Progress (0) Suspended (0)

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Title	Strategies/ Action Steps	Status	Last Updated
Standard 1 - Continuous Improvement	2/2	In Progress	Tee Lambert 07/15/2013
Standard 2 - LEA Leadership	1/0	In Progress	Tee Lambert 07/15/2013
Standard 3 - Curriculum and Instructional Systems	0/0	In Progress	Tee Lambert 07/15/2013
Standard 4 - Supplemental Supports & Interventions	1/0	In Progress	Tee Lambert 07/15/2013
Standard 5 - Data Assessment and Evaluation	0/0	In Progress	Tee Lambert 07/15/2013
Standard 6 - Stakeholder Relations	0/0	In Progress	Tee Lambert 07/15/2013

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LEA INFORMATION
LEA Type Title I
Pre-Intervention 2
Title III Funds: Yes

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+

Add Strategy

0

+

+

GOAL: <u>Standard 1 - Continuous Improvement</u> STATUS: In Progress 07/12/2013 History	<div>2</div> STRATEGIES: 0 of 2 Complete	ACTION STEPS: None	Budgeted: \$0.00 Actual: \$0.00
TASKS: None			

A cycle resulting in constant, data-driven examination of what is working and why; what is not working and why; and what actions individuals will take to assume responsibility for increased performance in all of the organizational systems and structures within the LEA.

Indicators of an effective LEA:

IMP1 - Commits to a culture of continuous improvement.

IMP2 - Conducts a comprehensive needs assessment.


IMP3 - Establishes Goals, Strategies, and Action Steps aligned with identified needs as the basis for the Continuous Improvement Plan.

IMP 4 - Implements the Continuous Improvement Plan with fidelity.

IMP 5 - Uses the continuous improvement process to evaluate and adjust all LEA systems.

Hide Detail

Title III Plans (ALEAT)

**Arizona LEA Tracker (ALEAT)**

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[LEAs List](#) **Current LEA: Sample LEA - Technical Assistance** [Setup & Maintenance](#)

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[Home](#) > [Sample LEA - Technical Assistance](#) > [Plan](#) > [Standard 1 - Continuous Improvement](#) > [Add Strategy](#)

ADD A PLAN STRATEGY
Instructions/Description

Title: * 0/50

[Spell Check](#)

Local Description *

0

[Spell Check](#)
[?](#)

[Save](#)

[Save and Add Another](#)

[Cancel](#)

[return to Continuous Improvement Plan](#)

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Title III Plans (ALEAT)

[Add Action Step](#)



STRATEGY: [Strategic Planning Process](#)

ACTION STEPS:

TASKS:

Budgeted: \$0.00

STATUS: Not Reviewed 07/12/2013 [History](#)

None

None

Actual: \$0.00

Develop strategies and action steps to outline a process ensuring that student learning needs are met; that includes meaningful involvement of all stakeholders; that instruction is provided by highly qualified and effective staff; that all English Language Learners become proficient in English; that students graduate from high school; that schools are safe, drug-free, and conducive to learning; and that professional development is aligned to meet the identified needs of students and staff.

Hide Detail

Title III Plans (ALEAT)

LEA Overview

Monitoring

Plan

LEA File Cabinet

Plan Tags

[Home](#) > [Sample LEA - Technical Assistance](#) > [Plan](#) > [Standard 1 - Continuous Improvement](#) > [Strategic Planning Process](#) > [Add Action Step](#)

ADD AN ACTION STEP
Instructions/Description for Action Step

Delete

Title: *

[Spell Check](#)

Description: *

[Spell Check](#)

Timeline Notes:

[Spell Check](#)

Start Date (mm/dd/yyyy): *

End Date (mm/dd/yyyy): *

Requires Funding?:
☐

Professional Development Needed?:
☐

Audience:

[Spell Check](#)

Responsible:
☐ Tee-LEA Lambert (LEA)
☐ Sally smith (LEA)
☐ Brenda Wright2 (LEA)

Tags:
SEA
☐ Title-I
☐ TA
☐ SW
☐ TII-Salary
☐ Title-II
☒ Title-III
☐ ELL
☐ SPED
☐ PD
☐ PreInter

LEA
☐ ComED
☐ RTTT

Save

Save and Add Another

[Cancel](#)



Questions?



TITLE III PLAN FOR LEA IMPROVEMENT

Based on AMAO Determinations

AMAO Determinations

- The No Child Left Behind (NCLB Act, Title III, Section 3122 (a) (1), (2), (3) requires that each Local Educational Agency (LEA) receiving Title III funding be held accountable for meeting the Annual Measurable Achievement Objectives (AMAOs) under subsection (a).
- OELAS monitors the progress of LEAs toward meeting the AMAOs for English language learners.
- A letter will be sent providing formal notification determination.
- LEAs must submit an improvement plan to the ADE via Common Logon.
 - A template is provided in the Arizona LEA Tracker (ALEAT) .
 - **Document must be completed and uploaded in ALEAT by December 1, 2014.**

**This is formal notification that your LEA
has not met all Annual Measurable Achievement Objectives for School Year 2012-2013.**

Your LEA received an LEA Improvement Status of Year 1.

You may view the data that was used to calculate your AMAO Determination on the ADE Common Logon under the OELAS Link. From there, click on AMAO District Determination; Click on AMAO District Determinations; Choose Year 2013; and then click on the “Details” Link of your LEA.

LEAs not meeting AMAOs for two or more consecutive years must submit an improvement plan to the ADE via the Common Logon. A template is attached and may also be found under the monitoring tab in the Arizona LEA Tracker (ALEAT). Select the “2013-2014 Title III Improvement Plan” Monitoring Instrument, expand the Title III category, and click on the “Title III Improvement Plan” link. The template is located under the resources tab. Plans must be uploaded to the “2013-2014 Title III Improvement Plan” Monitoring Instrument

LEA Responsibilities

- LEAs are required to separately inform parent(s) of students participating in these programs of the failure no later than 30 days after the failure occurs.
 - LEA must provide the parent(s) this information in an understandable format and in a language the parent(s) can understand.
 - A sample form is located on the OELAS website <http://www.azed.gov/english-language-learners/elps/forms/>

Sample



Arizona Department of Education
Office of English Language Acquisition Services

Parental Notification of English Language Learner (ELL) Achievement Determination

As required by NCLB (No Child Left Behind), Sec. 3302, (b)

Date _____


This notification is to inform you that your child's school district did not meet its Annual Measurable Achievement Objectives (AMAOs). This means that not enough students within the ELL program made adequate progress to meet the objectives set forth by state and federal requirements.

The State has defined English language learner achievement targets that are used to evaluate the effectiveness of language instruction. Each school year, school districts must provide the State with annual English language learner proficiency scores which are analyzed to gauge a program's effectiveness. These scores, in addition to state assessment scores (AIMS and TerraNova) determine whether the district has met the AMAOs set forth by state and federal requirements.

This letter is only meant to inform you of the district's determination. The district will take the necessary measures needed for improvement.

LEA Responsibilities

- LEAs must complete an Improvement Plan based on AMAO Determination that specifically addresses the factors that prevented the LEA from achieving such objectives.
 - Those LEAs who did not have an AMAO determination do not have to complete an Improvement Plan.
 - Those LEAs who are in their “Warning” year do not have to complete an Improvement Plan.
 - However, these LEAs should use their data to analyze who and where they missed the target and work to correct the areas that were deficient.

- 
- **If the LEA has failed to make progress toward meeting the annual measurable achievement objectives for 2 consecutive years:**
 - Develop an improvement plan that specifically addresses the factors that prevented the LEA from achieving such objectives.
 - Analyze the district data to determine which AMAO target(s) that were not met and which grade/grade spans did not meet the targets.
 - Review data to determine if there are particular domains of language where students did not perform well.



Arizona LEA Tracker (ALEAT)

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LEAs List

Current LEA:

Setup & Maintenance

LEA Overview

Monitoring

Plan

LEA File Cabinet

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LEA OVERVIEW

6



Instruments (7)



Continuous Improvement Plan Goals (6)



Schools (2)

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Action Steps: 2

Status:

● Completed (2) ● Not Begun (0)
● In Progress (0) ● Suspended (0)

1

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Title	Strategies/ Action Steps	Status	Last Updated
Standard 1 - Continuous Improvement	2/2	In Progress	Tee Lambert 07/15/2013
Standard 2 - LEA Leadership	1/0	In Progress	Tee Lambert 07/15/2013
Standard 3 - Curriculum and Instructional Systems	0/0	In Progress	Tee Lambert 07/15/2013
Standard 4 - Supplemental Supports & Interventions	1/0	In Progress	Tee Lambert 07/15/2013
Standard 5 - Data, Assessment and Evaluation	0/0	In Progress	Tee Lambert 07/15/2013
Standard 6 - Stakeholder Relations	0/0	In Progress	Tee Lambert 07/15/2013

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Select School Year:

2013 - 2014 School Year

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LEA INFORMATION

LEA Type	Title I
Pre-Intervention	2
Title III Funds:	Yes

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LEA OVERVIEW

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Select School Year:

2013 - 2014 School Year

Update



Instruments (13)



Continuous Improvement Plan Goals (8)



Schools (1)



1



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Name	Status	Items not in Compliance	Due Date
13-14 Curricular Alignment Form - Governing Board	Accepted	0	10/15/2013
13-14 Curricular Alignment Form - Principal	Accepted	0	02/04/2014
13-14 Curricular Alignment Form - Superintendent	Accepted	0	10/15/2013
2013-14 Cycle 5	Accepted	0	12/01/2013
2013-2014 Title III Improvement Plan	Accepted	0	03/14/2014
2014 Priority and Focus Schools	Submitted	0	03/28/2014
First School Improvement Data Summary Report	Submitted	0	10/01/2013
McKinney-Vento Sub-Grant Round 1	Accepted	0	05/16/2014
Race to the Top Scope of Work - Year 3	Received	0	07/26/2013
School Improvement Self-Readiness Assessment	Submitted	0	11/01/2013
Second School Improvement Data Summary Report	Accepted	0	02/01/2014
SY 2014 Technology Plan (Tech Plan)	Submitted	0	04/07/2014
Third School Improvement Data Summary Report	Accepted	0	06/01/2014



1



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LEA INFORMATION

LEA Type	Title I
Focus Schools	1
Title III Funds:	Yes

TITLE III PLAN FOR LEA IMPROVEMENT
AMAO DETERMINATION: YEAR 1 / YEAR 2

LEA:

DATE:

PLAN FOR ONLY THOSE AMAOS NOT MET: FAILURE -MAKING PROGRESS, RECLASSIFICATION AND/OR AYP FOR ELL SUBGROUP

Item to be Completed	What and How (Use action verbs like "develop", "disseminate" or "train")	Person Responsible
IDENTIFY FACTORS CONTRIBUTING TO THE FAILURE TO MEET AMAOS THROUGH LEA DATA ANALYSIS	<input type="text"/>	<input type="text"/>
PLAN FOR PROGRESS MONITORING OF STUDENTS	<input type="text"/>	<input type="text"/>
PLAN FOR PROFESSIONAL DEVELOPMENT	<input type="text"/>	<input type="text"/>
ADDITIONAL INTERVENTION PLAN FOR STUDENTS	<input type="text"/>	<input type="text"/>

- **If the LEA has failed to make progress toward meeting the annual measurable achievement objectives for 3 consecutive years:**
 - Develop an improvement plan that specifically addresses the factors that prevented the LEA from achieving such objectives.
 - Analyze the district data to determine which AMAO target(s) that were not met and which grade/grade spans did not meet the targets.
 - Review data to determine if there are particular domains of language where students did not perform well.
 - If the LEA did not meet its AMAOs for different reasons than those that were addressed in the improvement plan, the LEA must adjust its plan to specifically address the factors that prevented it from meeting AMAOs.



If the LEA has failed to make progress toward meeting the annual measurable achievement objectives for 4 consecutive years:

- Develop a comprehensive improvement plan that specifically addresses the factors that prevented the LEA from achieving such objectives.
- Include in this plan how the LEA will modify its curriculum, program and method of instruction.

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LEA OVERVIEW

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Select School Year:

2013 - 2014 School Year ▼

Update



Instruments (17)



Continuous Improvement Plan Goals (6)



Schools (126)



1



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LEA INFORMATION

LEA Type	Title I
Reward Schools	1
Pre-Intervention	5
Focus Schools	10
Priority Schools	8
Title III Funds:	Yes

Name ▲

Status

Items not
in
Compliance

Due Date

[13-14 Curricular Alignment Form - Governing Board](#)

Accepted

0

10/15/2013

[13-14 Curricular Alignment Form - Principal](#)

Accepted

0

02/04/2014

[13-14 Curricular Alignment Form - Superintendent](#)

Accepted

0

10/15/2013

[2013-14 Cycle 2](#)

Accepted

0

12/01/2013

[2013-2014 ECQUIP Enhancement Plan \(ECQUIP\)](#)

Received

0

12/31/2013

[2013-2014 Title III Improvement Plan - CA](#)

Accepted

0

03/14/2014

[2014 301 Plan](#)

Submitted

0

12/31/2013

[2014 Pre-Intervention Schools](#)

Received

0

03/28/2014

[2014 Priority and Focus Schools](#)

Submitted

0

03/28/2014

[2014 Statement of Assurance: Teacher Evaluation](#)

Accepted

0

02/01/2014

[First School Improvement Data Summary Report](#)

Received

0

10/01/2013

[McKinney-Vento Sub-Grant Round 2](#)

Accepted

0

05/16/2014

[Race to the Top Scope of Work - Year 3](#)

Received

0

07/26/2013

[School Improvement Self-Readiness Assessment](#)

Received

0

11/01/2013

[Second School Improvement Data Summary Report](#)

Received

0

02/01/2014

[SY 2014 Technology Plan \(Tech Plan\)](#)

In Progress

0

04/07/2014

[Third School Improvement Data Summary Report](#)

Submitted

0

06/01/2014

TITLE III PLAN FOR LEA IMPROVEMENT

AMAO DETERMINATION: CORRECTIVE ACTION / CORRECTIVE ACTION II

LEA: _____ DATE: _____

PLAN FOR ONLY THOSE AMAOS NOT MET: FAILURE -MAKING PROGRESS, RECLASSIFICATION AND/OR MATH AND READING TARGETS FOR ELL SUBGROUP

Item to be Completed	What and How (Use action verbs like "develop", "disseminate" or "train")	Person Responsible	Date to be Completed
IDENTIFY FACTORS CONTRIBUTING TO THE FAILURE TO MEET AMAOS THROUGH LEA DATA ANALYSIS			
REVIEW PREVIOUS PLAN - IDENTIFY STRENGTHS AND WEAKNESSES			
PLAN FOR MODIFYING CURRICULUM, PROGRAM, AND METHOD OF INSTRUCTION			

TITLE III PLAN FOR LEA IMPROVEMENT
AMAO DETERMINATION: CORRECTIVE ACTION / CORRECTIVE ACTION II

Item to be Completed	What and How (Use action verbs like "develop", "disseminate" or "train")	Person Responsible	Date to be Completed
PLAN FOR PROGRESS MONITORING OF STUDENTS			
PLAN FOR PROFESSIONAL DEVELOPMENT			
ADDITIONAL INTERVENTION PLAN FOR STUDENTS			
PLAN FOR MONITORING THE EFFECTIVENESS OF MODIFICATIONS (CURRICULUM, PROGRAM, AND METHOD OF INSTRUCTION)			

QUESTIONS?



Thank you!

Arizona Department of Education
Office of English Language Acquisition Services
602-542-0753